

# MOVE-OUT CLEANING CHECKLIST

## GENERAL – ALL AREAS

- Windows, windowsills, sash & frames are clean
- Blinds are all thoroughly washed
- Base boards, molding, and trim washed
- Ceiling free of cobwebs
- Walls and doors wiped & washed down
- Sliding door tracks free of dirt
- All vents & a/c registers cleaned
- Outlets and switch plate covers cleaned
- Carpets **professionally** cleaned (include your receipt)
- All vinyl/ tile/ wood surfaces swept & mopped
- All nail holes & dents on wall are filled & smooth. **Touch ups must match wall color or you must paint the entire wall!**
- Replace all smoke & CO detector batteries
- All burnt out light bulbs replaced throughout with 60 watt bulbs unless otherwise stated

## KITCHEN

- Cupboards and drawers emptied and cleaned
- Outside of cabinets cleaned with mild soap
- Fridge & freezer emptied & cleaned with white vinegar including trays, shelves, seal, handle
- Top and outside of fridge/freezer cleaned
- Fridge pulled out, floor cleaned underneath
- Stove cleaned including outside, inside, underneath, around & racks/ drawers
- Stove drip pans replaced
- Stove hood vent cleaned or replaced
- Sink scoured and caulked if necessary
- Floor and baseboards scrubbed
- All surface areas cleaned
- Dishwasher surfaces cleaned

## LIVING ROOM/ HALLWAYS/ BEDROOMS

- Air conditioner filter, grate & cover clean
- Thermostat set to 78 in summer/ 68 in winter
- Clean & sweep out fireplace & screen
- Vents and registers wiped off
- Baseboards cleaned
- Carpets vacuumed

## BATHROOMS

- Exhaust fans cleaned
- Medicine cabinets emptied and cleaned
- Toilet tank, base and bowl scrubbed
- Replace toilet seat if needed
- Floor and baseboards scrubbed
- Sink cleaned
- Shower curtain removed
- Outlets and switch plate covers cleaned
- Vanity surface and under vanity cleaned
- Mirror cleaned
- Tub/ Shower floor and walls scrubbed (free of soap scum and mildew)
- Tub/ Shower and around countertops caulked

## LAWN

- PETS: Remove all pet droppings and dispose
- Mow lawn and pick up any trash
- Walkways & driveways swept & edged
- Rake all leaves on premises & bag
- Trim all hedges & shrubs below 4 feet
- Remove weeds from fence, house & beds
- Replace flower beds with fresh bedding

## GARAGE/ PATIOS/ DECKS/ STORAGE

- Empty and clean out storage and/or garage
- Sweep ceilings and walls for cobwebs
- Sweep and mop floors
- Pressure wash any bad stains/ oil & grease
- Clean out dryer exhaust vent

## EXTERIOR

- All exterior doors washed
- Wash all windows and rinse screens
- Wash mailbox and post with soap
- All screens secured on windows
- All doors and windows are locked
- All trash and belongings are removed from the home and the yard!

**NOTE:** You must call your trash company to schedule a pick up for any boxes, furniture, or appliances. Failure to do so will result in a fine.